

RODENHOUSE KUIPERS, PC

Attorneys at Law 678 Front Ave., NW, Suite 176 Grand Rapids, MI 49504 616-451-4000 Phone 616-451-4114 Fax www.rodenhouselaw.com

Date Referred by		
The information requested in this form is subject to the attorney-client privilege and will not be disclosed to third parties without your express permission. "Third parties" means persons who are not members of or employed by [firm name].		
I. BASIC INFORMATION:		
A. CLIENT INFORMATION:		
1. Full Name		
2. Birth Date3. State or Country of Birth		
4. Address		
5. Work Phone		
b. Home Phone		
/. Cell Phone		
8. E-Mail		
9. Fax		
10. Social Security Number_		
11. Driver's License & State		
12. Armed Forces Status		
B. SPOUSE INFORMATION:		
1. Full Name		
2. Birth Date		
3. State or Country of Birth		
4. Address		
5. Work Phone		
6. Home Phone		
7. Cell Phone		

to
es,

III. INFORMATION FOR FRIEND OF THE COURT/PERSONAL PROTECTION:

1.	1. What physical abuse, if any, has occurred and on what dates?		
2.	Physical Description of Client		
a.	Race		
b.	Height		
c.	Weight		
d.	Eye Color		
e.	Hair Color		
f.	Glasses?	_ If yes, are they worn all the time?	
g.	Distinguishing scars/tattoos?		
3.	Physical Description of Spouse		
a.	Race		
b.	Height		
c.	Weight		
d.	Eye Color		
e.	Hair Color		
f.	Glasses?	If yes, are they worn all the time?	
g.	Distinguishing scars/tattoos		

Any current or pribrief explanation personal protection	(which court, when is on order)	If yes, please provide sues, and the reason for the issuance	ce of the
IV. CHI	<u>LDREN</u>		
1.Name			_
D.O.B	Age	SS#	
Living with	School	Grade	
2.Name			_
D.O.B	Age	SS#	
Living with	School	Grade	
3.Name			_
D.O.B	Age	SS#	
Living with	School	Grade	
(Please use addition	onal sheet of paper to	list additional children.)	
4.Residence of ch	uildren over last five y	ears:	
Where	With Whom	How Long	
Where	With Whom	How Long	
Where	With Whom	How Long	
Are you or your s	pouse pregnant?	If yes, due date	
Name of health ca	are provider for childr	en	

Policy, group, or	contract no.		
Paid by whom _			
		the children are dependents in	
Child care?	How man	y weeks per year	
Paid by whom _			
Cost per week du	aring school	summer	
Are you <i>paying</i> c	or receiving support f	for other children? (circle one)	
How much per w	reek?		
Number of childs	ren for whom suppor	t is paid	
Is your spouse pa	aying or receiving su	oport for other children? (circle	one)
How much per w	zeek?		
Number of childs	ren for whom suppor	t is paid	
(Please provide c	copies of court suppo	rt orders.)	
Does either party	have children from	a prior relationship?	
Name	D.O.B	Age	
Living with	SS#		
Name	D.O.B	Age	
Living with	SS#		
Name	D.O.B	Age	
Living with	SS#		

V. CUSTODY AND SUPPORT

How are the best interests of the children served regarding custody? (Who should have custody and why?)
If you and your spouse have agreed on custody, describe.
Do you know anyone else who claims parenting time rights with your children? If yes, state person's name, address, and relationship.
Has support been paid since separation? If yes, how much per week?
If you and your spouse have agreed on child support, how much per week?

VI. PRIOR LITIGATION

against each other? If yes, indicate when and where filed, status of case, case number, and name of judge.		
Has there been any previous domestic relations case filed in this country involving any other family member? Indicate when and where filed, status of case, case number, and name of judge.		
Does anyone else claim custody over children of you or your spouse? Indicate when and where filed, status of case, case number, and name of judge.		
Is there an order/judgment for continuing jurisdiction over children of you or your spouse for any other reason? Indicate when, where filed, status of case, case number, and name of judge.		

Is there presently on file a case where one of the parties is currently paying support for another child not of this marriage? Indicate when, where filed, status of case, case

number, and name of judge.

VII. <u>FAMILY HEALTH AND SOCIA</u>	L ISSUES
Oo you, your spouse, or your children have any serious phy lisorder, handicap, or incurable disease? If yes, please explain	
Have you or your spouse ever been hospitalized for mental blease provide a brief explanation.	health treatment? If yes,
Any problems with substance abuse (drugs, alcohol)? If yes reatment and by whom, when, place of treatment.	, what type of drugs, what
Ias either party engaged in a physical and/or emotional ext lease provide brief details.	ramarital relationship? If ye
Any problems with debts or gambling? Please explain.	

Has there been any physical or mental/verbal abuse in the marriage? If yes, please provide a brief explanation.
Have you or your spouse ever been arrested, charged with a crime, and/or convicted of a crime? If yes, please provide a brief explanation.
Is there any other information pertinent to the breakdown of the marriage that you want your attorney to know about? If yes, please provide a brief explanation.
Any marriage counseling?
Personal counseling (you/your spouse)?
Would you begin or continue counseling?
Would you sign a waiver of confidentiality so that we may have access to your records?
Attitudes toward reconciliation (you/your spouse)?
Are you or your spouse receiving Aid to Dependent Children? If yes, what is the case number and the name of the caseworker?

VIII. EMPLOYMENT

Current Employment:

Α.	CLIENT:	
1.	Employer	
2.	Address_	
3.	Date of Hire	
4.	Occupation	
	Weekly Gross Pay	
6.	Weekly take home pay	
7.	Pension	
8.	Early retirement benefits	
9.	Signing bonus or any special payment	
10.	Profit Sharing	
11.	Income last year	
B.	SPOUSE:	
1.	Employer	
2.	Address	_
3.	Date of Hire	
4.	Occupation_	-
5.	Weekly Gross Pay	

6. Weekly take home pay
7. Pension_
8. Early retirement benefits
9. Signing bonus or special payment
10. Profit Sharing
11. Income last year
Please attach a copy of your last three pay stubs. Indicate if any deductions are mandatory (other than taxes), e.g., union dues, pension, etc. Please also attach the last two income tax returns (personal and business) with their schedules and W-2 forms.
Previous Employment:
A. Client:
1. Previous Employer
2. Address
3. Annual Income
B. Spouse:
1. Previous Employer
2. Address
3. Annual Income
(Please use a separate sheet if you wish to provide additional employment history information.)

Other income sources, e.g., pension, public assistance, veterans benefits Social Security, disability, Supplemental Security Income (SSI), annuity funds:

1. Type	Gross per year _	In whose name?
2. Type	Gross per year _	In whose name?
3. Type	Gross per year _	In whose name?
CLIENT		SPOUSE
Highest degree obta	ained?	Highest degree obtained?
High School		High School
Date of diploma/GF	ED?	Date of diploma/GED?
Univ./College		Univ./College
Degree/Date obtained	ed:	Degree/Date obtained:
Univ./College		Univ./College
Degree/Date obtained	ed:	Degree/Date obtained:
Additional training	?	Additional training?
Did either spouse codescribe.		e education of the other? If yes, please
	AS	SSETS
(Please attach addit	ional sheets if necessary	7.)
A. Real Property	7	
Resident address		
City, county, and sta	ate	
Legal description _		
Date purchased	Purchase pr	rice
Down payment		

Source of purchase funds		
Current fair market value		
Mortgage co.	Account no.	
In whose name?	Monthly payments _	
Monthly principle	Monthly interest _	
Balance due		
Paid by husband?	Wife?	Both?
Home equity loan	Account no	
In whose name?	Monthly payments _	
Monthly principle	Monthly interest _	
Balance due		
Monthly payment		
	Are they in	ncluded in monthly payment?
Is there a delinquency? If ye	es, amount overdue	
Additional real estate:	, <u> </u>	
Address		
City, county, and state		
Legal description		
Date purchased		
Down payment		
Source of purchase funds		
Current fair market value		

In whose name?	Monthly payments _	
Monthly principle	Monthly interest	
Balance due		
Paid by husband?	Wife?	Both?
Home equity loan	Account no	
In whose name?	Monthly payments	
Monthly principle	Monthly interest	
Balance due		
Monthly payment		
Amount of property taxes	Are they in	cluded in monthly payment?
Is there a delinquency? If yes	s, amount overdue	
Attach copies of mortgage do	ocuments, deeds, land co	ntracts, etc.
Address		
City, county, and state		
Legal description		
Date purchased	Purchase price	
Down payment	_	
Source of purchase funds		
Current fair market value		
Mortgage co.	Account no.	
In whose name?	Monthly payments	
Monthly principle	Monthly interest	
Balance due		
Paid by husband?	Wife?	Both?

Home equity loan	Account no.
In whose name?	Monthly payments
Monthly principle	Monthly interest
Balance due	_
Monthly payment	
Amount of property taxes	Are they included in monthly payment?
	yes, amount overdue
Attach copies of mortgage	e documents, deeds, land contracts, etc.
B. Vehicles (car, boat,	trailer, motorcycle, snowmobile, etc.)
Year/Make	-
Vehicle identification num	nber
In whose name	Whose possession
Purchase price	Monthly payments
Lienholder	Balance due
Year/Make	-
Vehicle identification num	nber
In whose name	Whose possession
Purchase price	Monthly payments
Lienholder	Balance due
C. Bank Accounts or C	redit Union Accounts
Name of bank and branch	
Account no.	_
Type of Account (savings,	, checking, money market)

Signatories	
Source of monies	Balance
Name of bank and branch _	
Account no.	_
Type of Account (savings,	checking, money market)
Signatories	
Source of monies	Balance
D. Individual Retiremen	at Accounts
Name and full address of fi	inancial institution
Account no	_ Balance
In whose name	
Name and full address of fi	nancial institution
Account no	_Balance
In whose name	
E. Retirement Plans, Pe Stock Bonus or Option Pl	ensions, Keogh Plans, 401(k) Plans, Profit-Sharing Plans, lans, Etc.
(Please attach copies of pla plan.)	an descriptions and most recent statements for each account or
Full legal name of plan	
Name and complete addres	s of plan administrator
Type of plan	Vested?
Full legal name of plan	

Name and complete address of p	olan administrator
Type of plan Ves	sted?
(Use additional sheets to list acce	ounts, if needed.)
F. Corporate Stocks, Bonds, Etc.	Notes, Securities, Bills, Brokerage Accounts, CDs
Name of broker and firm holding	g investments
Type of investment	
Account no In w	whose name?
Type of account (savings, checks	ing, money market)
Purchase price C	urrent value
What was the source of stock or	funds to purchase?
Name of broker and firm holding	g investments
Type of investment	
Account no In w	whose name?
Type of account (savings, checks	ing, money market)
Purchase price C	urrent value
What was the source of stock or	funds to purchase?
G. Patents, Inventions, Copy	rights, Etc.
H. Life Insurance and/or An	nuities
CLIENT	SPOUSE
Name of Insurer	Name of Insurer
Name of Insured	Name of Insured
Name of Beneficiary	Name of Beneficiary

CLIENT	SPOUSE		
Type of insurance (term, whole life, etc.)	Type of insurance (term, whole life, etc.) Policy no		
Policy no			
Amount of policy	Amount of policy		
Cash surrender value	Cash surrender value		
Loans against policy	Loans against policy		
CLIENT	SPOUSE		
I. Business Interests (corporations, par	rtnerships, sole proprietorships, etc.)		
Name and full address of business			
Type of business interest			
Type of ownership interest			
Percentage of ownership			
Full name and address for each partner or o	other owner		
Number of shares (if applicable)			
Annual income from business			
Date interest acquired			
Source of any funds invested in business _			
Additional amounts invested and when			
	ticles of incorporation, partnership papers, etc? ocuments are located, if known.		
Current value of interest			

J. Community property

Idaho, Louisian	lived in a state that has a community property law (Arizona, California, na, Nevada, New Mexico, Texas, Washington, or Wisconsin)? If yes, and the status of assets brought into this state.
K. Military l	Benefits
Branch of servi	ce
Name of servic	e member
	e
Starting date of	Cereditable service
Status of service	re member (active, reserve, or retired)
L. Miscellan	eous Assets
Jewelry	
	Value
Artwork	
	Value
Antiques	
	Value
Coin and other	collections
	Value
Inheritance	
	Value
Electronics and	computers
	Value
Sporting goods	and firearms

Value			
Safe deposit box? If yes, full name	e and add	ress of in	stitution where located
Describe contents			
M. Accounts Receivable			
Name of debtor			
Debtor»s relationship to you and t	o your sp	ouse	
Purpose of loan			
Written evidence of loan? Yes		No	If yes, attach a copy.
Is debt secured? Yes	No		If yes, describe the security.
of repayment)			
Name of debtor			
Debtor»s relationship to you and t	o your sp	ouse	
Purpose of loan			
Written evidence of loan? Yes		No	If yes, attach a copy.
Is debt secured? Yes	No		If yes, describe the security.
Repayment terms (principal, interest of repayment)	est (if any	/), schedu	lle for repayment, and current status

	abstantial gifts in the past or placed property in joint souse? If yes, provide details.
M. Trust Beneficiaries	
Are you or your spouse the beneficiar	y under any trust? If yes, provide details.
O. Premarital Assets	
List the assets that you and/or your sp indicating the type and value at date o	ouse owned when you entered the marriage, f marriage.
CLIENT	SPOUSE
CLIENT	SPOUSE
spouse. For each such asset, describe	be separate, belonging solely to you or to your the asset, what you believe the value for that asset it is separate and nonmarital.
Are you aware of assets being given a the asset(s) and briefly explain.	way, sold, or hidden from you? If yes, please list

N. Gifts

LIABILITIES

Please indicate with an asterisk any of the following accounts that you have reason to believe are delinquent.

Creditor Account no
Type of indebtedness (credit card, etc.)
What was the debt incurred for?
Is the account current? Present balance due
Monthly payment Named borrowers
Interest rate
Who will pay until the divorce judgment?
Creditor Account no
Type of indebtedness (credit card, etc.)
What was the debt incurred for?
Is the account current? Present balance due
Monthly payment Named borrowers
Interest rate
Who will pay until the divorce judgment?
Federal, State, or Local Tax Liability.
Type of tax owed
Year(s) tax owed
Amount owed
Any tax delinquency payment agreement, offer in compromise, etc.? If yes, please describe

Is anyone other than the spouse and identified children financially dependent on you or
your spouse? If yes, provide details
RELIEF TO BE REQUESTED (TO BE COMPLETED BY ATTORNEY)
Divorce
Separate maintenance
Annulment
Custody of children
Parenting time rights
Child support payments
Spousal support
Spouse to vacate home
Contribution to your attorney fees
Restoration of former name
Procurement of \$ in life insurance to secure child support
Property division
Property injunction
Domestic abuse injunction
Health insurance for children or yourself
Home utility payments
Home insurance (Plaintiff/Defendant)
Mortgage payments

___ Debts _____

Other	
Attorney fee arrangement	